



*The staff, parents and community of Upper Plenty Primary School  
are committed to providing a nurturing, friendly environment  
that inspires successful and confident lifelong learners.*

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8<sup>th</sup> October 2013

Dear Parent/s and Carer/s,

As part of our continued commitment to using technology to flatten the classroom walls, we will be completing an Email Project with a class in England.

We first connected with Mrs Monaghan and Class 2 through the class blog. Grade 5 students know her from last year's Board Game Swap, Skypes, Quad Blogging and Christmas Project. All students have worked with Mrs Monaghan this year with the Postcard Project and comments on the class blog.

The Email Project will help both classes to learn about what it is like to live in another country. In addition, it will develop students' ability to compose and reply to emails and manage their email account whilst writing for a real audience. It should be noted that the Australian Curriculum's ICT domain is made up of three sections, including ICT for Communicating.

*At Level 6, students use email, websites and frequently asked question facilities to acquire from, or share information with, peers and known and unknown experts. When emailing, they successfully attach files and they apply protocols for sending and receiving electronic information. (Taken from AUSVELS, ICT for Communicating Standards, 2013)*

The website we will be using is called ePals and can be accessed at [www.e-pals.com](http://www.e-pals.com). Your child will be given a unique login name and password. This will let them read and reply to emails they receive from myself, students in our class and students in Mrs Monaghan's class. Emails can also be sent and received from non ePal email addresses. This gives students an opportunity to email experts during research tasks. A major advantage of using ePals is that all incoming and outgoing mail is moderated by e-Pals and myself. If it is not appropriate, it will be deleted before it is sent/received.

Please complete the attached form, acknowledging that you have read the information in this letter and giving permission for your child to use ePals. If you have any queries or concerns regarding our use of the internet and/or email as part of the curriculum, please drop in, phone or email.

Kind regards,

Carolyn Crowther



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## **Re: ePals Email Projects**

I have read the attached letter requesting permission for my child to send and receive emails using an ePals email address as part of email projects.

I understand that ePals allows users to send emails to ePal and non ePal email addresses. I also understand that all emails are moderated by ePals and the classroom teacher.

I **do/do not** give permission for my child to participate in ePal Email Projects.

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_